

Notice of Meeting



Governance and Audit Committee

**Monday 07 September 2009
at 6.00pm**

In the Council Chamber, Council Offices,
Market Street, Newbury

Date of despatch of Agenda: Thursday, 27 August 2009

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser, Democratic Services Manager on (01635) 519045, e-mail: mfraser@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Governance and Audit Committee to be held on 07 September 2009 (continued)

- To:** Councillors: Jeff Beck (Chairman), Paul Bryant, Tony Linden, Irene Neill, Julian Swift-Hook, Tony Vickers (Vice-Chairman) and Quentin Webb
- Substitutes:** Councillors: Brian Bedwell, Roger Hunneman, Adrian Edwards, Keith Lock
- Guests & Officers:** Andy Walker Head of Finance), Andy Day (Head of Policy and Communication), Ian Priestley (Assurance Manager), David Lowe (Policy and Scrutiny Manager), Moira Fraser (Democratic Services Manager)

Agenda Part I

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|---|-----------------|
| 1. Apologies
To receive apologies for inability to attend the meeting (if any). | Verbal |
| 2. Minutes
To approve as a correct record the Minutes of the meeting of this Committee held on the 29 June 2009. | 3 - 6 |
| 3. Declarations of Interest
To receive any Declarations of Interest from Members. | Verbal |
| 4. Councillor Call for Action (David Lowe) (C1921)
To provide a brief on the requirements of the 'Councillor Call for Action' and its operation within West Berkshire Council. | 7-13 |
| 6. Exclusion of the Press and Public
<i>RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. Rule 9.10.4 of the Constitution also refers.</i> | Verbal |
| 7. Internal Audit of ICT Investigation (Ian Priestley)
<i>(Paragraph 1 – information relating to an individual
Paragraph 2 – information identifying an individual)</i>
To inform the Committee of the outcome of an Internal Audit Investigation. | 15 - 19 |
| 8. Date of the Next Meeting
28 September 2009 | Verbal |

Andy Day
Head of Policy and Communication

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